



Notice of Meeting of the Parish Council

To: All Members of the Parish Council

I hereby give you notice that a Full Meeting of Plaistow and Ifold Parish Council will be held on **8th December 2021** at **19:30** at the **Winterton Hall, Plaistow**. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted **at the Meeting as set out hereunder. Members of the Press and Public are welcome to attend in person.**

Dated: **01.12.2021**

Yours faithfully

Catherine Nutting

Clerk & RFO to the Council

Covid-19 measures

Public and Press are encouraged to join this meeting remotely via Zoom:

To join the meeting please follow this link:

<https://us02web.zoom.us/j/89657554807?pwd=VkpESnBRSVBQRkhWelprRUNPSjcxZz09>

Meeting ID: 896 5755 4807

Please email the Clerk for the password clerk@plaistowandifold.org.uk

The Zoom link is also available on the Parish Council's website: <https://plaistowandifold.org.uk/>

The Zoom meeting may be paused if the Council resolves to exclude the Press and Public from the meeting in accordance with s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it may involve the likely disclosure of exempt information.

BUSINESS TO BE TRANSACTED

The agenda, Clerk's Report and appendices can be found on the Parish Council's website: www.plaistowandifold.org.uk

Number	Item	Time
1.	Apologies for absence & housekeeping Recommendation: - To receive apologies for absence from	1 min
2.	Disclosure of interests Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.	2 mins

3. **Minutes** 1 min
Circulated separately and on the [website](#).
 Recommendation: - To approve the Minutes of the full Parish Council Meeting held on 13th October 2021 and resolve to sign via Secured Signing in accordance with Standing Order 9(d).
4. **Public participation** 10 mins
 Recommendation: - To receive and act upon, if considered necessary by the Council, comments made by members of the public in accordance with relevant legislation and Plaistow and Ifold Parish Council's [Policy](#). Questions, or brief representations can be made either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Wednesday 8th December 2021. Public Participation shall not exceed 10 minutes, unless directed by the Chairman. A speaker is limited to 5 minutes.
5. **To receive reports from County and District Councillors** 10 mins
 Recommendation: - To give an opportunity to receive an update from Councillors at a [District and/or County](#) level on business and activities that affect Plaistow and Ifold Parish and the local area.
6. **Financial Matters** 5 mins
- a. **Order for Payments**
 Financial Report for October - December (up to 03.12.2021). Includes income and expenditure since the last Council meeting on 13.10.2021.
 Recommendation: -
- i. To review the Order for Payments
- ii. Resolve to authorise the expenditure listed
- b. **Parish Trees**
 Recommendation: - To consider and approve the following:
- i. fell ash tree at Winterton Hall due to ask die back and pay 50% of cost
- ii. undertake an assessment of the trees around the pond in Plaistow
- c. **Youth Club Tennis Court**
 Recommendation: - To consider the ongoing commitment to pay for the annual cleaning costs of the Tennis Court.
- d. **Post Office**

Recommendation: - To consider, in principle, meeting the hosting costs of the weekly outreach Post Office service.

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| 7. | Highway Matters | 2 |
| | a. Matters to be reported by Members. | mins |
| | Recommendation: - To receive and resolve to act upon any Highway matters raised by Councillors. | |
| 8. | Planning, Appeals & Enforcement | 5 |
| | Recommendation: - To consider the Planning Applications, Appeals and Enforcement matters detailed on the cancelled Planning Meeting agenda dated 1st December. | mins |
| 9. | Scheme of Delegation | 2 |
| | Recommendation: - To resolve to rely upon the Scheme of Delegations and delegated powers to the Clerk until 9th February 2022. | mins |
| 10. | Correspondence | 1 |
| | Recommendation: - To receive the notes of the multi-agency meeting held on 4 November 2021 regarding Lagoon 3. | min |
| 11. | Next meeting | 1 |
| | 12th January 2022, 7:30pm Kelsey Hall, Ifold – to consider the draft budget and Precept only | min |